

Pokagon Township Board Meeting
June 12, 2024
Agenda

Open Regular Meeting- Pledge

Roll Call

Minutes of May Regular

Hearing of Guest and Citizen

Reports:

Supervisor – State Boundary, Indian Lake Board

Clerk – Election training

Treasurer –

Zoning Administrator-

Blight Enforcement –

Building Inspector –

Cemetery Board –

Fire Departments: Pokagon, Indian Lake

ZBA Board-

Planning Commission-

Ambulance – SMCAS, CVBESA

Assessor-

Transfer Station- Open

Volunteer work-

Correspondence –

Bills –

Unfinished Business- Sewer

New Business- METRO Act Right-of-Way application

Tax reverted land

Adjourn

Pokagon Township Transaction Detail by Account June 1 - 10, 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit
101-000 - General fund									
101-010 - Huntington - Checking									
Bill Pmt -Check	06/10/2024	18054	Bauchham, Sparks, ...	Inv 13037	101 - Gen...		000-202 · Acco...		282.00
Bill Pmt -Check	06/10/2024	18055	Bill Kays	Land Division ...	101 - Gen...		000-202 · Acco...		125.00
Bill Pmt -Check	06/10/2024	18056	Cass County Road ...	2st road paym...	101 - Gen...		000-202 · Acco...		125,803.26
Bill Pmt -Check	06/10/2024	18057	City of Dowagiac	01-1797-2	101 - Gen...		000-202 · Acco...		44.76
Bill Pmt -Check	06/10/2024	18058	Dobberteen Inspecti...	Invoice # PO-...	101 - Gen...		000-202 · Acco...		320.00
Bill Pmt -Check	06/10/2024	18059	Hales True Value	Customer 1805	101 - Gen...		000-202 · Acco...		13.99
Bill Pmt -Check	06/10/2024	18060	Indiana Michigan Po...	049-901-109-...	101 - Gen...		000-202 · Acco...		105.79
Bill Pmt -Check	06/10/2024	18061	Kevin Young	Misc reimb	101 - Gen...		000-202 · Acco...		18.76
Bill Pmt -Check	06/10/2024	18062	Kruggel, Lawton, & ...	Invoice # 376...	101 - Gen...		000-202 · Acco...		400.00
Bill Pmt -Check	06/10/2024	18063	Linda Preston.	Misc. Reimb.	101 - Gen...		000-202 · Acco...		255.79
Bill Pmt -Check	06/10/2024	18064	Michigan Township ...	Annual Dues	101 - Gen...		000-202 · Acco...		1,737.41
Bill Pmt -Check	06/10/2024	18065	Midwest Energy	Acct 1840600...	101 - Gen...		000-202 · Acco...		323.25
Bill Pmt -Check	06/10/2024	18066	Next Step Inspection...	Electrical Insp...	101 - Gen...		000-202 · Acco...		389.60
Bill Pmt -Check	06/10/2024	18067	Postmaster	Postage	101 - Gen...		000-202 · Acco...		120.00
Bill Pmt -Check	06/10/2024	18068	Pride the Portable T...	Invoice 40895	101 - Gen...		000-202 · Acco...		2,280.00
Bill Pmt -Check	06/10/2024	18069	Republic Services	Acct 104418...	101 - Gen...		000-202 · Acco...		2,535.71
Bill Pmt -Check	06/10/2024	18070	Robert Albert	Invoice #2217	101 - Gen...		000-202 · Acco...		248.75
Bill Pmt -Check	06/10/2024	18071	Semco Energy Gas ...	0148587.500	101 - Gen...		000-202 · Acco...		1,819.60
Liability Check	06/10/2024	EFTPS	La Salle Bank Midw...	38-2466494	101 - Gen...		-SPLIT-		103.85
Bill Pmt -Check	06/10/2024	18072	Joe True.	Blight Mileage	101 - Gen...		000-202 · Acco...		1,505.20
Paycheck	06/10/2024	18074	Davis, Christina B		101 - Gen...		-SPLIT-		310.91
Paycheck	06/10/2024	18078	Mihills, Gary		101 - Gen...		-SPLIT-		158.58
Paycheck	06/10/2024	18080	Sandora, Kaden E		101 - Gen...		-SPLIT-		748.84
Paycheck	06/10/2024	18082	Shaffer, Doug		101 - Gen...		-SPLIT-		352.47
Paycheck	06/10/2024	18084	Shaffer, Robert		101 - Gen...		-SPLIT-		632.03
Paycheck	06/10/2024	18085	True, Joseph		101 - Gen...		-SPLIT-		84.58
Paycheck	06/10/2024	18086	Watson, Susan L		101 - Gen...		-SPLIT-		1,347.37
Paycheck	06/10/2024	18087	Young, Kevin A		101 - Gen...		-SPLIT-		39.65
Paycheck	06/10/2024	18073	Conrad, Dean		101 - Gen...		-SPLIT-		1,358.20
Paycheck	06/10/2024	18075	Kays, William J.		101 - Gen...		-SPLIT-		39.65
Paycheck	06/10/2024	18076	Keesler, Michael		101 - Gen...		-SPLIT-		39.64
Paycheck	06/10/2024	18077	Kulwicki, Dan		101 - Gen...		-SPLIT-		1,593.30
Paycheck	06/10/2024	18079	Preston, Linda		101 - Gen...		-SPLIT-		701.16
Paycheck	06/10/2024	18081	Saunders, William S		101 - Gen...		-SPLIT-		39.64
Paycheck	06/10/2024	18083	Shaffer, Richard		101 - Gen...		-SPLIT-		
Total 101-010 · Huntington - Checking									147,208.74
Total 101-000 · General fund									0.00
Total 101-000 · General fund									147,208.74
206-000 - Fire Fund									
206-010 - Huntington Fire Checking									
Bill Pmt -Check	06/10/2024	1090	Pokagon VFD	Year 1 pmt # 1	206-202 · Fire ...			0.00	10,750.00
Total 206-010 · Huntington Fire Checking									0.00
Total 206-000 · Fire Fund									10,750.00

Grand Total \$157,958.74

Tentative: X

Pokagon Township Board Minutes

Approved:

May 8, 2024

The meeting of the Pokagon Township Board was called to order on Wednesday, May 8, 2024 by Supervisor Linda Preston. Roll call of members showed the following members present: Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills.

Motion made by Bod and second by Gary to approve the April 10, 2024 regular meeting minutes as presented. Voice Vote: All ayes. Motion carried.

PUBLIC COMMENT:

Jeremiah Jones: Gave a report on the damage at Twin Lakes.

Sheriff Behnke: There will be a drug mileage renewal on the ballot. He also gave a report on recruits and the tornado damage.

Undersheriff Roach: He will be running for the office of Sheriff.

REPORTS

Supervisor: Attended a SWMPC and Cass County Leaders meeting and attended MTA Conference.

Clerk: Working on the Audit.

Treasurer: Kevin Young reported general fund balance at \$550,277.75 as of April 30th, 2024. Getting ready for the summer tax collection.

Zoning Administrator: No report

Blight Enforcement: No report

Building Inspector: 5 permits for March for a total of \$2,373.00

Cemetery Board: Held a work day on May 4th, water is turned on in the Sumnerville Cemetery. Flags will be set for Memorial Day. The 4-H kids cleaned up the Evergreen Cemetery. Bob made a motion to wave the burial fee for a baby that will be buried on top of the grandmother's site, lot # 121, Christina second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Fire Departments:

Pokagon – No report

Indian Lake – 1 call in Pokagon for April.

Zoning Board of Appeals: No report

Planning Commission: No report.

Ambulance:

SMCAS – Had 8 calls in the normal coverage area for Pokagon Township and 200 calls in new coverage area for April.

CVBESA – Working with SMCAS to get a longer contract.

Assessor – working on land splits. Linda made a motion to adopt the Land Division Application as presented by Bill Kays, Gary second. Voice Vote: All ayes. Motion carried. Linda made a motion to adjust our fee schedule for the Land Division application to \$150.00 as of June 1st 2024, Kevin second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Transfer Station – Is open.

Volunteer – Trimmed Indian mounds and mowed along Wood Rd, flowers were planted in the flower bed at the Indian mounds.

Correspondence: Amtrack; looking for a support letter to upgrade some of the track, public service commission.

Bills – The total amount of bills for April is \$20,906.42. Gary moved to accept the list of bills presented, Bob second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Unfinished Business:

Sewer: Bob made a motion to allow Supervisor to continue negotiating sewer project with the City of Dowagiac, Gary second. Voice Vote: All ayes. Motion carried.

County planning: Linda made a motion to join the county planning commission to rewrite our master plan at \$2,000.00 and allow Supervisor and Clerk to sign. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

New Business:

Removal from North Special Assessment Roll: Linda made a motion to remove parcel #14-110-170-014-00 from the north Ambulance Special Assessment tax roll, Kevin second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Work Session: We will have a work session on May 28th at 5:00 pm.

Linda made a motion to adjourn, second by Kevin. All ayes, motion carried.

Meeting adjourned at 8:02 PM.

Christina Davis - Clerk

Pokagon Township Board Minutes

Tentative: X

Pokagon Township Board

Approved:

Special Meeting Minutes

May 28th, 2024

A Special meeting of the Pokagon Township Board was called to order on Tuesday May 28, 2024 at 5:00 pm by Supervisor Linda Preston. Roll call of members showed the following members present: Bob Shaffer, Kevin Young, Linda Preston, Christina Davis, and Gary Mihills.

The board met to discuss how we can improve the township for the future.

Linda made a motion to adjourn, Kevin second. Motion was carried by voice vote. All Ayes.

Meeting adjourned at 7:56 pm

Christina Davis, Clerk