

Pokagon Township Board Meeting  
May 8, 2024  
Agenda

Open Regular Meeting- Pledge

Roll Call

Minutes of April Regular

Hearing of Guest and Citizen

Reports:

Supervisor – CC Leaders mtg, MTA conf, SWMPC

Clerk –

Treasurer – MTA Conference

Zoning Administrator-

Blight Enforcement –

Building Inspector –

Cemetery Board –

Fire Departments: Pokagon, Indian Lake

ZBA Board-

Planning Commission-

Ambulance – SMCAS, CVBESA

Assessor- Updated Land Division Application

Transfer Station- Open

Volunteer work-

Correspondence –

Bills –

Unfinished Business- Sewer

County Planning – Joint Master Plan

New Business- Removal from North Special Assessment Roll

Adjourn

Tentative: X

## Pokagon Township Board Minutes

Approved:

April 10, 2024

The meeting of the Pokagon Township Board was called to order on Wednesday, April 10, 2024 by Supervisor Linda Preston. Roll call of members showed the following members present: Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills.

Motion made by Gary and second by Bob to approve the March 13, 2024 regular meeting minutes as presented. Voice Vote: All ayes. Motion carried.

### **PUBLIC COMMENT:**

Undersheriff Roach – Gave an update for the sheriff's office.

Lynn – Road Commission update.

### **REPORTS**

Supervisor: Attended a MTPP, and MEANDR meeting. Did our annual ARPA reporting with Kevin.

Clerk: Working on Audit activities.

Treasurer: Kevin Young reported general fund balance at \$588,787.33 as of March 31<sup>st</sup>, 2024. He has settled with the county for winter taxes. Looking into shred companies.

Zoning Administrator: 0 permits for March.

Blight Enforcement: Never ending issues. Continuing to tag cars as he is out inspecting. Working with Full Throttle. Tony was present and stated that the east side would be reduced by 5/8/2024 meeting.

Building Inspector: 5 permits for March for a total of \$750.00

Cemetery Board: May 4<sup>th</sup> will be a work day. May 18<sup>th</sup> they will set flags for veterans at all the cemeteries. There will be a cremation burial in Dewy Cemetery. Kevin made a motion to get pizza for the 4-H kids that clean up the Evergreen Cemetery, Gary second. Voice Vote: All ayes. Motion carried.

Fire Departments:

Pokagon – 2 calls in Pokagon for March.

Indian Lake – 2 calls in Pokagon for March.

Zoning Board of Appeals: No report

Planning Commission: A letter was sent to the mining companies that the planning commission will be visiting later in the year. The County planning commission is using McKenna to redo their master plan. Linda made a motion to authorize the supervisor to consider the proposal from the county, Bob second. Voice Vote: All ayes. Motion carried.

Ambulance:

SMCAS – Had 3 calls in the normal coverage area for Pokagon Township and 189 calls in new coverage area for March.

CVBESA – They will meet next Monday.

Assessor – Had 13 petitions for March BOR. He had been working on Land Divisions.

Transfer Station – Is open. We will look into more signage.

Volunteer – Yard clean up in garden area.

Correspondence: I&M

Bills – The total amount of bills for March is \$98,076.67. Gary moved to accept the list of bills presented, Bob second.  
Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Unfinished Business:

**Port-a-Potty**: Port-a-Potty has been set for the season by the playground and pavilion.

**Pokagon VFD Contract**: Contract has been signed for 3 years.

**County Planning – Master Plan**: Linda and Mary attended county meeting.

New Business:

**Dust Control**: County will pay 50% of our dust control. Total for the township would be \$7956.00 for 9.75 miles. Gary made a motion to accept the bid and have supervisor sign, Bob second. Voice Vote: All ayes. Motion carried.

**Sewer Line**: Discussed email that was received from Wightman and Associates.

Christina made a motion to adjourn, second by Kevin. All ayes, motion carried.

Meeting adjourned at 8:09 PM.

Christina Davis - Clerk

Pokagon Township Board Minutes

Pokagon Township  
Transaction Detail by Account  
May 6, 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit
101-000 - General fund									
101-010 - Huntington - Checking									
Bill Pmt -Check	05/06/2024	18025	Bob Shaffer	Misc. Reimb.	101 - Gen...		000-202 - Acco...		320.26
Bill Pmt -Check	05/06/2024	18026	BS&A Software	Inv 153/786	101 - Gen...		000-202 - Acco...		1,549.00
Bill Pmt -Check	05/06/2024	18027	City of Dowagiac	01-1797-2	101 - Gen...		000-202 - Acco...		44.76
Bill Pmt -Check	05/06/2024	18028	Dobberteen Inspecti...	PO-042424	101 - Gen...		000-202 - Acco...		3,200.80
Bill Pmt -Check	05/06/2024	18029	Gary Mihills.	Mileage-SMC...	101 - Gen...		000-202 - Acco...		13.40
Bill Pmt -Check	05/06/2024	18030	Indiana Michigan Po...	049-901-109-...	101 - Gen...		000-202 - Acco...		89.48
Bill Pmt -Check	05/06/2024	18031	Kevin Young	Misc reimb	101 - Gen...		000-202 - Acco...		416.41
Bill Pmt -Check	05/06/2024	18032	Next Step Inspection...	Electrical Insp...	101 - Gen...		000-202 - Acco...		800.80
Bill Pmt -Check	05/06/2024	18033	Pathfinder Networks	Inv # 10297	101 - Gen...		000-202 - Acco...		246.00
Bill Pmt -Check	05/06/2024	18034	Pride the Portable T...	Invoice 40254	101 - Gen...		000-202 - Acco...		120.00
Bill Pmt -Check	05/06/2024	18035	Quill - Office Supplies	Invoice #3844...	101 - Gen...		000-202 - Acco...		84.58
Bill Pmt -Check	05/06/2024	18036	Republic Services	Acct 104418...	101 - Gen...		000-202 - Acco...		1,160.00
Bill Pmt -Check	05/06/2024	18037	Robert Albert	Invoice #2217	101 - Gen...		000-202 - Acco...		2,535.71
Bill Pmt -Check	05/06/2024	18038	Semco Energy Gas ...	0148587 500	101 - Gen...		000-202 - Acco...		153.17
Bill Pmt -Check	05/06/2024	18039	Spectrum Printers, Inc	Invoice #77328	101 - Gen...		000-202 - Acco...		60.55
Liability Check	05/06/2024	EFTPS	La Salle Bank Midw...	38-2466494	101 - Gen...		-SPLIT-		1,872.98
Bill Pmt -Check	05/06/2024	18040	Joe True.	Blight Mileage	101 - Gen...		000-202 - Acco...		73.70
Paycheck	05/06/2024	18041	Davis, Christina B		101 - Gen...		-SPLIT-		1,505.19
Paycheck	05/06/2024	18043	Kays, William J.		101 - Gen...		-SPLIT-		1,358.21
Paycheck	05/06/2024	18045	Mihills, Gary		101 - Gen...		-SPLIT-		310.91
Paycheck	05/06/2024	18046	Preston, Linda		101 - Gen...		-SPLIT-		1,699.22
Paycheck	05/06/2024	18050	Shaffer, Robert		101 - Gen...		-SPLIT-		310.91
Paycheck	05/06/2024	18051	True, Joseph		101 - Gen...		-SPLIT-		499.27
Paycheck	05/06/2024	18052	Watson, Susan L		101 - Gen...		-SPLIT-		207.92
Paycheck	05/06/2024	18053	Young, Kevin A		101 - Gen...		-SPLIT-		1,347.36
Paycheck	05/06/2024	18042	Davis, Jacob R		101 - Gen...		-SPLIT-		105.72
Paycheck	05/06/2024	18044	Kulwicki, Dan		101 - Gen...		-SPLIT-		39.65
Paycheck	05/06/2024	18047	Rankel, Rick		101 - Gen...		-SPLIT-		39.65
Paycheck	05/06/2024	18048	Saunders, William S		101 - Gen...		-SPLIT-		701.16
Paycheck	05/06/2024	18049	Shaffer, Richard		101 - Gen...		-SPLIT-		39.65
Total 101-010 - Huntington - Checking									20,906.42
Total 101-000 - General fund									0.00