

Pokagon Township Board Meeting
April 10, 2024
Agenda

Open Regular Meeting- Pledge
Roll Call
Minutes of March Regular
Hearing of Guest and Citizen
Reports:

Supervisor – MTPP, MEANDR
Clerk –
Treasurer –
Zoning Administrator-
Blight Enforcement –
Building Inspector –
Cemetery Board –
Fire Departments: Pokagon, Indian Lake
ZBA Board-
Planning Commission-
Ambulance – SMCAS, CVBESA
Assessor- Bd of Review
Transfer Station- Open
Volunteer work-

Correspondence –

Bills –

Unfinished Business- Port a potty set

Pokagon VFD contract signed

County Planning – Mater Plan

New Business- Dust Control

Adjourn

Tentative: X

Pokagon Township Board Minutes

Approved:

March 13, 2024

The meeting of the Pokagon Township Board was called to order on Wednesday, March 13, 2024 by Supervisor Linda Preston. Roll call of members showed the following members present: Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills.

Motion made by Gary and second by Bob to approve the February 14, 2024 regular meeting minutes as presented.
Voice Vote: All ayes. Motion carried.

PUBLIC COMMENT:

Jeremiah Jones: Health Department report and county update.
Undersheriff Roach – April 27th is drug take back day.

REPORTS

Supervisor: Attended a SWMPC meeting and was reappointed secretary, also had a meeting with the Pokagon Band and City of Dowagiac for water and sewer.

Clerk: Had a good turnout for the February 27th Presidential Primary Election.

Treasurer: Kevin Young reported general fund balance at \$785,155.63 as of February 29th, 2024. Winter tax collection is complete, he will be settling with the county treasure. Kevin made a motion to transfer the allocated funds set in the budget of \$70,630.00 from the Fire Fund to the Pokagon Fire – Vehicle Fund better known as the Fire Sinking Fund. Gary second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Zoning Administrator: 1 permit for February

Blight Enforcement: Never ending issues. Continuing to tag cars as he is out inspecting.

Building Inspector: 4 permits for February for a total of \$3,340.00

Cemetery Board: Burned brush pile and picked up some brush

Fire Departments:

Pokagon –7calls in Pokagon for February.

Indian Lake – 3 calls in Pokagon for February.

Zoning Board of Appeals: No report

Planning Commission: Set quarterly meeting schedule. They had a rezoning hearing – Linda Rife and Mathew Burks want to rezone the southern portion of 14-110-015-260-30 from residential to light industrial. He will be building a building to house his businesses equipment. Kevin made a motion to accept the planning commission's recommendation to approve the rezone, Gary second. Voice Vote: All ayes. Motion carried. Kevin made a motion to accept the planning commission's recommendation to approve the three mining permits that were received from Yerington Brothers, NCSC, and Moose Lake, Gary second. Voice Vote: All ayes. Motion carried.

Ambulance:

SMCAS – Had 5 calls in the normal coverage area for Pokagon Township and 143 calls in new coverage area for February.
CVBESA – SMCAS has a six-month contract with the Dowagiac car.

Assessor – Held board of review this week. They met on Monday and will meet again on Thursday.

Transfer Station – Is open.

Volunteer – Brush picked up in the Sumnerville Cemetery, air filters were cleaned in the hall and board chairs were fixed.

Correspondence: Congressman Tim Walberg, Spring Egg-stravaganza at Lawless Park.

Bills – The total amount of bills for February is \$61,622.11. Kevin moved to accept the list of bills presented, Bob second.
Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Unfinished Business:

Roads: Bob made a motion to sign contract estimates #24-11-04 for Peavine Street mill & fill and #24-11-02 Beason Street Crackseal and to authorize the supervisor to go ahead with #24-11-01 Beason Street sealcoat if it can all be done in the same year. Kevin second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried

Pokagon VFD Contract: Gary made a motion to enter into a three-year contract with Pokagon VFD, Christina second.
Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried

2023-2024 Budget amendments: Linda made a motion to amend the Township Hall, Protective services, CVBESA, and contingency categories as presented. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

New Business:

Adopt 2024-2025 Budget: Kevin made a motion to adopt resolution #2024-07 as presented, Bob second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

MTA Hotel: Kevin made a motion to authorize the clerk to process a check for the MTA hotel to cover rooms outside of the normal bill payment cycle, Christina second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Mining Permit Increase: Kevin made a motion to accept the planning commission's recommendation to increase the permit fees to \$100.00, Bob second. Roll call vote: Ayes -Bob Shaffer, Kevin Young, Linda Preston, Christina Davis and Gary Mihills. Motion carried.

Rooted in Progress article: Article about the Old Rugged Cross's organ.

Linda made a motion to adjourn, second by Kevin. All ayes, motion carried.

Meeting adjourned at 8:02 PM.

Christina Davis - Clerk

Pokagon Township Board Minutes

BUDGET AMENDMENT

Year 2022-2024

<u>Account Number</u>	<u>Name</u>	<u>Amount From</u>	<u>Amount To</u>
✓ <u>101-265-931</u>	<u>Repairs Maintenance Contingency</u>	<u>101-941-960</u>	<u>7000</u>
✓ <u>101-371-706</u>	<u>Plumbing/Mechanical Contingency</u>	<u>101-941-960</u>	<u>1000</u>
✓ <u>712-712-890</u>	<u>CVBESA</u>	<u>General Contingency</u> <u>101-941-960</u>	<u>10,000</u>
<u>101-941-960</u>	<u>Contingency</u>	<u>Repairs Maintenance</u> <u>Plumbing/Mechanical</u> <u>CVBESA</u>	<u>18,000</u> <u>(to 22,000)</u>

Pokagon Township Transaction Detail by Account April 1 - 8, 2024

101-000 - General fund	Type	Date	Num	Name	Memo	Class	Cir	Split	Debit	Credit
101-010 - Huntington - Checking										
Bill Pmt -Check		04/01/2024	17987	Grand Traverse Res...	2024 MTA Co...	101 - Gen...		000-202 · Acco...		2,142.80
Bill Pmt -Check		04/01/2024	17988	Midwest Energy	Acct 1840600...	101 - Gen...		000-202 · Acco...		365.53
Bill Pmt -Check		04/08/2024	17989	Bill Kays	Land Division ...	101 - Gen...		000-202 · Acco...		200.00
Bill Pmt -Check		04/08/2024	17990	Cass County Road ...	1st road paym...	101 - Gen...		000-202 · Acco...		59,143.01
Bill Pmt -Check		04/08/2024	17991	City of Dowagiac	01-1797-2	101 - Gen...		000-202 · Acco...		44.76
Bill Pmt -Check		04/08/2024	17992	Dobberteen Inspecti...	Invoice # PO...	101 - Gen...		000-202 · Acco...		687.60
Bill Pmt -Check		04/08/2024	17993	Gary Mihills.	Mileage-SMC...	101 - Gen...		000-202 · Acco...		13.40
Bill Pmt -Check		04/08/2024	17994	Haas Systems	Inv #20400	101 - Gen...		000-202 · Acco...		96.00
Bill Pmt -Check		04/08/2024	17995	Hales True Value	Customer 1805	101 - Gen...		000-202 · Acco...		9.99
Bill Pmt -Check		04/08/2024	17996	Indiana Michigan Po...	049-901-109...	101 - Gen...		000-202 · Acco...		119.18
Bill Pmt -Check		04/08/2024	17997	Joe True.	Blight Mileage	101 - Gen...		000-202 · Acco...		137.35
Bill Pmt -Check		04/08/2024	17998	Ken Simpson	Electrical Insp...	101 - Gen...		000-202 · Acco...		1,388.80
Bill Pmt -Check		04/08/2024	17999	Kevin Young	Misc reimb	101 - Gen...		000-202 · Acco...		34.17
Bill Pmt -Check		04/08/2024	18000	Midwest Energy	Acct 1840600...	101 - Gen...		000-202 · Acco...		382.02
Bill Pmt -Check		04/08/2024	18001	Next Step Inspection...	Electrical Insp...	101 - Gen...		000-202 · Acco...		957.60
Bill Pmt -Check		04/08/2024	18002	Pride the Portable T...	Invoice 39850	101 - Gen...		000-202 · Acco...		120.00
Bill Pmt -Check		04/08/2024	18003	Republic Services	Acct 104418...	101 - Gen...		000-202 · Acco...		1,160.00
Bill Pmt -Check		04/08/2024	18004	Semco Energy Gas ...	0148587.500	101 - Gen...		000-202 · Acco...		149.17
Bill Pmt -Check		04/08/2024	18005	Susan Watson	Stamps	101 - Gen...		000-202 · Acco...		59.50
Bill Pmt -Check		04/08/2024	18006	Linda Preston.	Misc Reimb.	101 - Gen...		000-202 · Acco...		50.77
Bill Pmt -Check		04/08/2024	18007	Scott Saunders	Misc Reimb	101 - Gen...		000-202 · Acco...		30.00
Liability Check		04/08/2024	EFTPS	La Salle Bank Midw...	38-2466494	101 - Gen...		000-232 · Stat...		1,853.64
Liability Check		04/08/2024	EFTPS	State of Michigan	38-2466494	101 - Gen...		000-232 · Stat...		1,183.17
Paycheck		04/08/2024	18008	Bement, Jerrold		101 - Gen...		-SPLIT-		198.22
Paycheck		04/08/2024	18009	Booth, Gary		101 - Gen...		-SPLIT-		207.37
Paycheck		04/08/2024	18010	Davis, Christina B		101 - Gen...		-SPLIT-		1,440.79
Paycheck		04/08/2024	18011	Mihills, Gary		101 - Gen...		-SPLIT-		310.21
Paycheck		04/08/2024	18013	Phillips, Steven J. E.		101 - Gen...		-SPLIT-		39.65
Paycheck		04/08/2024	18014	Scherer, Joseph		101 - Gen...		-SPLIT-		39.65
Paycheck		04/08/2024	18017	Shaffer, Robert		101 - Gen...		-SPLIT-		351.76
Paycheck		04/08/2024	18019	Shrout, Ronnie S		101 - Gen...		-SPLIT-		198.22
Paycheck		04/08/2024	18020	True, Joseph		101 - Gen...		-SPLIT-		627.62
Paycheck		04/08/2024	18021	Watson, Susan L		101 - Gen...		-SPLIT-		128.83
Paycheck		04/08/2024	18022	Young, Kevin A		101 - Gen...		-SPLIT-		1,317.60
Paycheck		04/08/2024	18011	Davis, Jacob R		101 - Gen...		-SPLIT-		105.72
Paycheck		04/08/2024	18012	Kays, William J.		101 - Gen...		-SPLIT-		1,310.49
Paycheck		04/08/2024	18015	Preston, Linda		101 - Gen...		-SPLIT-		1,527.89
Paycheck		04/08/2024	18016	Saunders, William S		101 - Gen...		-SPLIT-		701.16
Paycheck		04/08/2024	18018	Schrader, Mary		101 - Gen...		-SPLIT-		55.41
Paycheck		04/08/2024	18023	Wood, Vickie L		101 - Gen...		-SPLIT-		39.65

Total 101-010 - Huntington - Checking 78,928.70

Total 101-000 - General fund 78,928.70

6:56 PM

04/08/24

Accrual Basis

Pokagon Township
Transaction Detail by Account
 April 1 - 8, 2024

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit
206-000 - Fire Fund									
206-010 - Huntington Fire Checking							206-202 - Fire ...		8,000.00
Bill Pmt -Check	04/08/2024	1089	City of Dowagiac	Fire Protectio...				0.00	8,000.00
Total 206-010 - Huntington Fire Checking									8,000.00
Total 206-000 - Fire Fund									
712-000 - Ambulance Fund									
712-010 - Huntington Ambulance Checking							712-202 - Amb...		11,147.97
Bill Pmt -Check	04/08/2024	1021	City of Dowagiac	Invoice #4210				0.00	11,147.97
Total 712-010 - Huntington Ambulance Checking									11,147.97
Total 712-000 - Ambulance Fund									11,147.97

Grand Total \$ 98,076.67