

Pokagon Township

30683 Peavine St, Dowagiac, MI 49047

Phone: (269) 782-8756

Pokagon Township Pavilion Rental Agreement

****Rental of the Township Pavilion is for Pokagon Township residents ONLY.****

Please Print and Fill Out Completely

RENTER'S NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

DRIVERS LICENSE #: _____ ESTIMATED NO. OF GUEST: _____

PURPOSE FOR RENTAL USE: _____

DATE TO BE USED: _____ M T W TH F SA SU

TIME: FROM _____ TO _____

Pokagon Township Pavilion Rates

Pokagon Township Resident Rate \$25.00 Security Deposit \$100.00

Available Equipment

Picnic tables 5 - 8' Tables 1 - 10' Handicap Table Pavilion size: 20'x 40'

For Office Use Only

New Renter? ___ Rental Fee Paid \$ _____ Cash Check # _____ on _____

Security Deposit Paid \$ _____ Cash Check # _____ on _____

Inspected _____

Date Deposit Returned _____ Amount \$ _____ Comments: _____

*****PLEASE READ PAVILION POLICY CAREFULLY AND COMPLETELY BEFORE SIGNING*****

****Rental of the Township Pavilion is for Pokagon Township residents ONLY.****

THE RENTER AGREES:

1. Not to bring or consume alcoholic beverages or allow smoking on the Township premises. (per MCL 436.1913)
2. No Camping, No open fires/ campfires of any kind, No hunting or firearms is allowed.
3. The Township is not responsible for lost or stolen articles.
4. Animals at the Pavilion/park must be leashed and cleaned up after.
5. Do **NOT** drive or park on unpaved surfaces.
6. Use of playground to be with adult supervision at all times.
7. No motorized vehicles off of roadway.
8. Picnic Tables **MUST** stay at Pavilion.
9. Not to use tape, glue, tacks, nails, or staples in Pavilion.
10. To clean the premises and place all refuse in dumpster. Dumpster is for bagged trash only. Excess trash must be removed and taken off-site by renter.
11. There is no electricity or water provided at the park. Please plan for that.
12. Amplified sound equipment or generators are not permitted.
13. Canopies may be used but must be staked and secured.
14. All decorations must be removed/ cleaned up at the end of rental.
15. To vacate the premises at the scheduled time.
16. To reimburse Pokagon Township for any damages to the equipment, premises, and building (in or around building).
17. All rental dates are secured by full payment on a first come basis – *cash or check, no credit card service is available*. **Your rental date is not secure until payment in full has been received**. No rain checks or refunds will be given due to bad weather or late cancellations.
18. Pokagon Township reserves the right to deny / approve a facility rental to any person or organization for any reason at any time. Scheduled rentals may be cancelled by Township staff due to unforeseen circumstances, or official Township business, in which case a full refund will be granted.
19. Any matters not covered by said rules in this Agreement shall be at the discretion of Pokagon Township Board.
20. Failure to comply with the above conditions will result in forfeiture of your deposit. You may also forfeit your right to rent the hall in the future.
21. To indemnify and hold harmless the Township of Pokagon against any and all liability to persons or property brought within the hall or upon the property of the Township.

Your signature indicates that you have read the Pokagon Township Hall Agreement and agree to abide by the terms and conditions.

Signature: _____ Date: _____